

SUPPLY CONTRACT NOTICE

Acquisition of equipment for EuroBanat Internet TV

Location – City of Zrenjanin, Serbia

1. Publication reference

1365/City of Zrenjanin/31129/16.04.2013 – 05

2. Procedure

Local open

3. Programme

IPA

4. Financing

Financing agreement

5. Contracting authority

City of Zrenjanin, Trg slobode 10, 23000 Zrenjanin, Republic of Serbia

CONTRACT SPECIFICATIONS

6. Description of the contract

Project “EuroBanat Internet TV” intends to provide innovative cross-border information services through advanced broadcasting technologies; and to improve the multilingual communications, information supply and awareness in the border region through delivery of high quality media content. Supply of equipment for EuroBanat Internet TV production will enable start up of a regional multilingual television station that will broadcast over the internet and provide on-line digital television broadcast of media content related to the events in the Romania-Serbia cross-border region.

7. Number and titles of lots

One lot – Equipment for EuroBanat Internet TV
(includes equipment for: filming set, TV media desk system, audio set, TV studio equipment, HD broadcasting system, editing system, studio lightning system, mobile lightning set, and cable system for television)

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tender guarantee is not required.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting is planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

The period of implementation of the tasks is 90 days from signature of the contract by both parties.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a

whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

(a) the average annual turnover of the tenderer for the last three years (2011, 2012, 2013¹) must exceed the value of the Tenderer's financial offer.

- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)

(a) At least 5 permanent staff currently work for the tenderer in fields related to this contract.

The tenderer should provide the list of the staff with appropriate qualifications and experience to complete successfully the project.

- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

(a) the tenderer has delivered supplies under at least one contract with a budget of at least 94.000 EUR in fields related to this contract (supply and installation of TV production and broadcasting equipment) which were implemented during the following period: 3 years, timing ending on the deadline for submission of this tender.

The Tenderer shall supply copies of the respective contracts or the certificates of provisional or final acceptance issued by the Supervisors/Contracting Authority of the contract's concerned.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price.

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address:
<http://www.zrenjanin.rs/1-429-0-0/Project-EBI---TV> The tender dossier is also

1 Or 2010, 2011, 2012 if the information from 2013 is not yet fully available.

available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to

City of Zrenjanin
LER Office
Trg slobode 10
23000 Zrenjanin, Republic of Serbia
Fax: +381 23 315 00 70
E-mail: projekti@zrenjanin.rs

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the website at <http://www.zrenjanin.rs/1-429-0-0/Project-EBI---TV>

19. Deadline for submission of tenders

Deadline for submission of tenders is 14:00 hours Central European Time on **5 May 2014**, at the following location:

City of Zrenjanin
LER Office
Trg slobode 10
23000 Zrenjanin, Republic of Serbia
(EuroBanat Internet TV project)

Any tender received after this deadline will not be considered.

20. Tender opening session

10:00 hours Central European Time on 8 May 2014 at the premises of the City of Zrenjanin, Trg slobode 10, LER Office, 23000 Zrenjanin, Republic of Serbia.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council regulation (EC) N° **1085/2006 of 17 July 2006 establishing an Instrument for Pre-Accession Assistance (IPA)**.