

**Instruction for the Beneficiaries  
of the Interreg IPA Romania -Serbia**

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**Ref: Preventing double financing in the pre-contractual phase by signing Annex1:  
Project statement of the Applicant's Guide**

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Having in mind the provisions of art. 7, letter B para. 17) of the subsidy contract, respectively art. 7, letter B para. 11) of the Co-financing contract, the hereby Instruction is issued to clarify the mandatory and minimum requirements to be observed regarding the documents required to be submitted during the contracting phase, in the framework of the INTERREG IPA Romania-Serbia Programme.

**INSTRUCTION**

According to Applicant's Guide, in order to satisfy itself of the sound management of the contracting process, at any stage the MA may request additional documents from the beneficiary.

The JS must ensure that the documents are submitted to the MA in due time according to specific MA requirements.

In the context of MC Decision on project selection, it is essential to maintain strict compliance with the Financial Regulation, in order to ensure transparency and the efficient use of resources.

In this regard, **in order to avoid the risk of double financing**, the lead partner on behalf of all partners is requested to ensure the signing of *Annex 1: Project statement* from Applicant's Guide and its submission with all other documents requested for the pre-contracting phase.

The present INSTRUCTION comes into effect starting from the day of its signing by the Head of the MA.

**Oana CRISTEA  
Head of the MA**

**Interreg IPA România-Serbia Programme**