

### Evaluation grid for administrative and eligibility

No.	Question	Section	Yes/No
1.	The application form uploaded in the electronic system contains all the annexes (signed and complete) and other documents (with their appropriate English translation), as requested under section 2.3.4.A in the Applicant`s Guide.	Administrative	
2.	All sections of the application form and budget form have been filled in, in English	Administrative	
3.	The implementation period is within the duration indicated in the Applicant`s Guide for the respective Specific objective.	Administrative	
4.	The value of the financial support requested from IPA is within the limits indicated in the Applicant`s Guide for the respective Specific objective	Administrative	
5.	The sources of “partner financial contribution” are in line with the Applicant`s Guide provisions.	Administrative	
6.	<i>For infrastructure projects:</i> The feasibility study/ Conceptual Design (Idejni projekat)/ General design (Generalni projekat) or any other design document elaborated by the licenced designer that contains description of construction works and Bill of Quantities has been submitted (with their appropriate English translation) and it is elaborated or updated earlier than one year before the deadline for submission	Administrative	

7.	At least one partner from each side of the border is involved.	ELIGIBILITY of Applicant	
8.	The maximum number of partners in a project is five (5), including the Lead Partner.	ELIGIBILITY of Applicant	
9.	All partners are eligible organisations according with the Applicant's Guide are entitled to take action in the field/ fields addressed by the project. (assessment based on the Project partner statement, Legal documents of the applicants).	ELIGIBILITY of Applicant	
10.	<i>For infrastructure projects:</i> The partner(s) holds the land and/or building/ item of infrastructure under a concession/on long term contract/ in administration/ bailment contract/ rent contract/ any other right under the real property law	ELIGIBILITY of Applicant	
11.	<i>For infrastructure projects, if the partner/s is/are not the owner:</i> the duration of the concession/ long term contract/ administration agreement (only for public authorities)/ bailment contract/ / rent contract/ any other right under the real property law of the land and/ or building/ item of infrastructure is for at least 5 years after the completion of the operation and the owner has given its written agreement saying that the applicant may perform the infrastructure actions on/ in the relevant land/ building/ item of infrastructure for at least 5 years after the completion of the operation.	ELIGIBILITY of Applicant	
12.	<i>For infrastructure projects:</i> Documents related to the registration of the land and/or building/ item of infrastructure in the relevant public registers have been submitted.	ELIGIBILITY of Applicant	
13.	If part of the operation is to be implemented outside the programme area, it is within the territory of the countries participating to the Programme, and the activities contribute to the objectives of the programme, in the benefit of the programme area.  (Investments (Infrastructure & works and equipment related to an Investment defined in JeMS), shall be done	ELIGIBILITY of Actions	



	only in the Programme area.)		
14.	At least 3 of the cooperation criteria are clearly fulfilled: mandatory cooperation in development, implementation and financing of the project + optional cooperation in staff.	ELIGIBILITY of Actions	
15.	The proposed operation has at least 50% of the budget allocated to an investment component (Infrastructure & works and equipment expenditures), calculated based on the “list of investments” as shown in JeMS.	ELIGIBILITY of Actions	