

Declaration regarding project team members

Project identification

Project number	Click here to enter text.
Project name	Click here to enter text.
Project acronym	Click here to enter text.

Partner identification

Name of the Lead partner/project partner	Click here to enter text.
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By signing this declaration **Lead partner/project partner** confirms:

1. Which activities are covered by staff members and which will be externalised

No.	Name and surname (if known) of the project team member proposed	Position in the project team	Activities to be covered (staff/ external expertise)
1			
2			
3			
4			

2. Absence of conflict of interest for the project team staff at the moment of pre-contracting and that the project team will assure the avoidance of conflict of interest through the entire project implementation period, according to the Declaration on absence of conflict of interest from each of the team members:

No.	Name and surname of the project team member proposed	Position in the project team	Declaration of absence of conflict of interest from the team member (model attached)
1			YES/NO
2			YES/NO
3			YES/NO
4			YES/NO

NB ! The declaration on absence of conflict of interest is mandatory in the pre-contracting phase for all the project team members. In case that modifications of the project team are to be performed during the implementation phase, the new experts proposed must submit the declaration together with the request for addendum/ Notification Letter.

3. For Serbian project partners: Herewith the legal representative of Serbian partner organization declares if among project team members there are elected officials (“funkcioner”, as per definition provided by the Anti-corruption Agency of the Republic of Serbia).

In case the project team has an elected official (“funkcioner”) as a project team member, respective elected official must obtain permission (consent) from the Serbian Anti-corruption Agency to perform “additional job” - meaning the job/work as a member of this project.

The permission(s)/consent(s) have to be submitted together with this Declaration in the pre-contracting phase¹ or, in case of change of project team member(s), together with Request for Addendum / Notification Letter.

If permission/consent has not been issued by Serbian Anti-corruption Agency in due time, respective elected official may submit proof that the request for issuing permission/consent has been submitted to the Anti-corruption Agency.

No.	Name and surname of the project team member proposed	Is project team member elected official as per definition provided by the Anti-corruption Agency of the Republic of Serbia	If previous answer was yes, has the project team member obtained and attached permission (consent) from the Serbian Anti-corruption Agency to perform “additional job” - to work as a member of this project team or has he/she submitted request to obtain it
1		YES/NO	N/A / Permission (consent) obtained and attached / Permission (consent) requested (proof that request has been submitted to Anti-corruption Agency is attached)
2		YES/NO	N/A / Permission (consent) obtained and attached / Permission (consent) requested (proof that request has been submitted to Anti-corruption Agency is attached)
3		YES/NO	N/A / Permission (consent) obtained and attached / Permission (consent) requested

¹ If not available at the moment of pre-contracting, a proof of the endeavors for obtaining it should be provided.

			(proof that request has been submitted to Anti-corruption Agency is attached)
4		YES/NO	N/A / Permission (consent) obtained and attached / Permission (consent) requested (proof that request has been submitted to Anti-corruption Agency is attached)
Date		Click here to enter a date.	
Signature			
Name of the signatory		Click here to enter text.	
Position in the organization		Click here to enter text.	
Lead partner / project partner organization		Click here to enter text.	

Declaration on absence of conflict of interest²

Project identification

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Project name	Click here to enter text.
Project acronym	Click here to enter text.

Partner identification

Name of the Lead partner/project partner	Click here to enter text.
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The undersigned (insert name of the signatory), acting as position in the project team (e.g. project manager, communication expert, public procurement expert) in [his][her] own name, declares that:

- a) has no conflict of interest in connection with the project; a conflict of interest exists where the ‘impartial and objective exercise of the functions’ of the person involved in the implementation of the project ‘is compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other direct or indirect personal interest.’;³

² NB ! The declaration is mandatory in the pre-contracting phase for all the project team members.

³ The definition of conflict of interest as per article 61 from the Financial Regulation 2018: Regulation (EU, Euratom) No 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union and repealing Regulation (EU, Euratom) No 966/2012, to be supplemented with the provisions from the national law on avoidance of conflict of interest.



- b) shall not take any action which may bring their own interests into conflict with those of the Lead Partner/Project Partner, the Managing Authority, National Authority and the European Union;
- c) will inform the Joint Secretariat/ Joint Secretariat Antenna, without delay, of any situation considered a conflict of interest, or which could give rise to a conflict of interest.

Acknowledges that [he][she] may be subject to penalties under the criminal law, if any of the declarations or information provided prove to be false.

Full name

Date

Signature